



**Notice of a public meeting of  
Economic Development and Transport Policy and Scrutiny  
Committee**

- To:** Councillors Cuthbertson (Chair), D'Agorne (Vice-Chair), Cullwick, Gates, Warters, Looker, K Myers and D Myers
- Date:** Wednesday, 29 June 2016
- Time:** 5.30 pm
- Venue:** The Thornton Room - Ground Floor, West Offices (G039)

**AGENDA**

**1. Declarations of Interest**

At this point in the meeting, Members are asked to declare:

- any personal interests not included on the Register of Interests
- any prejudicial interests or
- any disclosable pecuniary interests

which they may have in respect of business on this agenda.

**2. Minutes** (Pages 1 - 6)

To approve and sign the minutes of the last meeting of the Economic Development and Transport Policy & Scrutiny Committee held on 18 May 2016.

### **3. Public Participation**

It is at this point in the meeting that members of the public who have registered their wish to speak can do so. The deadline for registering is **5.00pm on Tuesday 28 June 2016**.

To register please contact the Democracy Officer for the meeting, on the details at the foot of this agenda.

#### **Filming, Recording or Webcasting Meetings**

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### **4. Attendance of Executive Member for (Pages 7 - 14) Economic Development and Community Engagement**

The Executive Member for Economic Development and Community Engagement has been invited to attend the meeting to outline his priorities and challenges for 2016-17.

### **5. Attendance of Executive Member for (Pages 15 - 20) Transport and Planning**

The Executive Member for Transport and Planning has been invited to attend the meeting to outline his priorities and challenges for 2016-17.

**6. Draft Work Plan 2016/17 and Consideration of Potential Topics for Review in this Municipal Year** (Pages 21 - 22)

Members are asked to give consideration to the committee's draft work plan for 2016-17. They are also asked to put forward suggestions for potential topics for review in this municipal year.

**7. Urgent Business**

Any other business which the Chair considers urgent under the Local Government Act 1972.

Democracy Officer:

Name: Jayne Carr

Contact Details:

Telephone – (01904) 552030

Email – [jayne.carr@york.gov.uk](mailto:jayne.carr@york.gov.uk)

For more information about any of the following please contact the Democratic Services Officer responsible for servicing this meeting:

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports and
- For receiving reports in other formats

Contact details are set out above.

**This information can be provided in your own language.**

我們也用您們的語言提供這個信息 (Cantonese)

এই তথ্য আপনার নিজের ভাষায় দেয়া যেতে পারে। (Bengali)

Ta informacja może być dostarczona w twoim własnym języku. (Polish)

Bu bilgiyi kendi dilinizde almanız mümkündür. (Turkish)

یہ معلومات آپ کی اپنی زبان (بولی) میں بھی مہیا کی جاسکتی ہیں۔ (Urdu)

 (01904) 551550

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City of York Council

Committee Minutes

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Meeting	Economic Development and Transport Policy and Scrutiny Committee
Date	18 May 2016
Present	Councillors Cuthbertson (Chair), D'Agorne (Vice-Chair), N Barnes, Cullwick, Gates, D Myers, Rawlings and Warters

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**49. Declarations of Interest**

Members were asked to declare any personal interests not included on the Register of Interests, or any prejudicial or disclosable pecuniary interests that they might have in respect of the business on the agenda. Councillor N Barnes declared a personal interest in agenda item 4 – “Make it York – One Year On” as he had a professional relationship with Make it York through his employment and in agenda item 6 – “Major Projects Update”, as his employer was a sponsor of one of the future occupants of the Community Stadium, which was a project referred to in the report.

**50. Minutes**

Resolved: That the minutes of the meeting of 16 March 2016 be approved as a correct record and then signed by the Chair.

**51. Public Participation**

It was reported that there had been no registrations to speak at the meeting under the Council’s Public Participation Scheme.

**52. Make It York - One Year On**

Members considered a report which provided an update on the work of Make it York over the last year.

Members noted that paragraph 1 of the report should read “*It is a company limited by shares*”.

Copies of the “Make it York Annual Report 2015/16” were tabled [*the report is available on the Make it York website*].

Members congratulated officers on the progress that had been made during the first year. Discussion took place regarding the following issues:

(i) Shambles Market

Members asked about the situation in respect of Shambles Market. They were informed that this was the biggest challenge currently facing Make it York and there were some fundamental issues to be addressed, including ensuring there was sufficient electrical power and making the area more vibrant.

(ii) Outer Wards

Members asked if consideration was given to providing opportunities for wards outside of the city centre when events were planned. Officers stated that, although the Business Improvement District initiative was focussed on the city centre, the remit of Make it York extended to the surrounding areas. Support was being provided to business initiatives in Acomb and other areas of the city. Make it York was also able to promote activities in the “7 Days in York” weekly online newsletter, which detailed events taking place in the city.

(iii) Night Time Economy

Referring to the scrutiny review that had taken place around the night time economy, Members asked if consideration was being given to arranging activities for the early evening. Officers stated that Make it York was conscious of the need to develop the early evening economy when planning events, for example the Great Yorkshire Fringe. It had also experimented with later closure times for the markets on Friday evenings.

(iv) New Ambassador Programme

Members asked about the success of the New Ambassador Programme. They were informed that considerable research had been carried out to ascertain why businesses located to York. An inward investment guide had been produced as part of a tool kit that was being developed. The key issue was to ensure that the city had tangible developments which could be used to attract businesses to the city; this would be easier as The Guildhall and York Central projects developed. Officers were asked how Make it York worked with City of York Council's Economic Development team. They explained that Make it York was primarily a marketing agency but would be working closely with CYC officers to promote inward investment.

Resolved: (i) That the report be noted.

(ii) That a further update report be presented to the committee in six months time.

Reason: To ensure that the Committee is kept updated on the work of Make it York.

**53. Update Report on Major Transport Initiatives in York**

Members considered a report which provided an update on the major transport initiatives currently being progressed in the city.

Members were asked to consider the format in which they would wish to receive future update reports on transport initiatives. They agreed that future reports should provide a brief overview of the programme but should focus on those projects identified as being at highest risk. This format would be reviewed in a year's time.

Officers gave details of transport projects which were currently being progressed, as outlined in paragraph 8 of the report, and future projects, as outlined in paragraphs 9 to 15 of the report. Officers also responded to Members' questions regarding specific projects. Particular reference was made to the work that was taking place to reduce congestion, including the

improvements to traffic lights to improve flow. Officers were asked how much of the success of the schemes would be dependent on decisions in respect of devolution. They stated that York's infrastructure could not afford to wait until these decisions were made and hence other funding opportunities continued to be explored.

Resolved: That the present position in relation to major transport initiatives in the city be noted.

Reason: To ensure Members are kept updated on major transport initiatives in the city.

#### **54. Major Projects Update**

Members considered a report which provided an update in relation to the major development projects in the city.

Members questioned officers regarding the proposed York Central project. Members were informed that the project was still at the pre-gateway 1 phase and that a more detailed timescale would be provided in the next update report. Referring to the skilled manufacturing industry that was currently sited within York Central, officers confirmed that discussions were ongoing regarding a negotiated purchase of the factory and an offer of an alternative location to enable the business to remain within the city.

Officers were asked if evidence was in place to demonstrate a demand for office accommodation. They stated that some of the existing office accommodation in the city did not meet the needs of the current market. Developments in other cities demonstrated that there was a demand for grade A office accommodation. It was anticipated that the work that was being commissioned over the summer would provide evidence to substantiate these views. If the demand for office accommodation was not as predicted, there would be a need to change the proposed blend of commercial and housing. Members stressed the need to ensure that appropriate transport modelling was carried out to avoid traffic congestion in the area.

Resolved: That the report be noted.

Reason: To ensure Members are kept updated on major projects within the city.

**55. Work Plan**

Members gave consideration to the committee's draft work plan.

Resolved: That, subject to the inclusion of the following items, the work plan be approved:

- Update on major projects (November 2016)
- Update Report on Make it York (November 2016)

Reason: To ensure that the committee has a planned programme of work in place.

Cllr I Cuthbertson, Chair

[The meeting started at 6.35 pm and finished at 8.05 pm].

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**Economic Development and Transport Policy & Scrutiny  
Committee**

29 June 2016

**Report from Cllr Keith Aspden**

**Deputy Leader of the Council (as Executive Member for Economic  
Development)**

**Annual priorities and challenges for Economic Development  
portfolio**

As set out in the report for scrutiny last year, York has a strong foundation as an excellent city for businesses to set up and operate in with many economic advantages which we have the opportunity to build upon. There are also some particular challenges we must seek to address if we are to ensure the city achieves its potential as a great place for business providing quality jobs for our residents. Notably, this includes slightly below national average productivity and wages because of the sectoral makeup of the city's economy, and availability of good quality business accommodation in the right locations. The December flooding also provided a stark reminder of the vulnerability of some York's business premises, and the effect this has on the City's economy.

Our Council Plan includes the objective of delivering a prosperous city for all. All of the opportunities and challenges above are long term issues requiring focussed and persistent action over a number of years, but I am pleased to reflect on a number indicators and outcomes demonstrating a positive direction of travel:

- Job Seekers allowance claimant count for York continues to be around 0.5% of the working age population: in April 2016 it fell by a further 10 month by month to 643. By comparison, the Great Britain average is 1.5%.
- The Total number of working age Benefit Claimants continues to fall (6.7% reduction to 9,500 from 10,180 in 2013/14)
- Average gross weekly pay increased between 2014 and 2015 by 3.23% to £584.30 in comparison with a 1.01% increase nationally and a 2.18% increase regionally.
- A recent Natwest economic monitor for 2015/16 identified Yorkshire & the Humber as the region with the fastest high skilled employment growth over the last 12 months, growing by over 5%.

It specifically referenced York as “a city powering this...with more high skilled employment than the UK average”

Nevertheless, latest figures on economic output (GVA) per head for 2014, showing a decrease of 0.6% from 2013, demonstrate that while the city has been very successful in creating jobs, work is still required to see the shift towards higher wage employment we aspire towards for our residents.

In the report for scrutiny in November, I highlighted my 5 key priorities for the economic development portfolio for the coming period:

- Economic Strategy
- Availability of land for business
- Make it York
- Business Improvement District
- Business Friendly Council

In each of these areas, the Council has delivered tangible results over the last 6 months which are outlined below. Looking forward, a consistent long term approach is needed if we are to make significant shifts in York’s economy, therefore the majority of priorities for the year ahead remain the same. Some additional key areas of focus arising from the Economic Strategy and Council Plan are also noted below, specifically around ensuring York gets the best deal from all regional partners, and taking practical steps to retain talent in the city.

The following sections highlight the progress made and key actions for the year ahead under each of these priorities.

## **1. Economic Strategy**

The refreshed Economic Strategy for 2016-20 has now been approved by Executive, and underpins much of the content of our Council Plan. This is a citywide document, developed with businesses in the city, and with the cross-party involvement of this scrutiny committee. We now have a strong agreement and a clear prioritised view on what is needed to be done over the next 4 years to achieve the economic prosperity for our city and residents which we all aspire for. There will be an official launch in July, but the focus now is, together as a city, to deliver what we have planned. The key actions arising from the strategy for the Council are therefore outlined in the sections below. Vital to the city’s economic success will be the actions of other sectors, organisations and

businesses too, so I am pleased by the collaborative and partnership approach we have facilitated, and which will remain central in the delivery of the strategy.

## **2. Availability of land for businesses**

In November, the Council was successful in its joint bid with York, North Yorkshire and East Riding Local Enterprise Partnership to have York Central, the city's largest brownfield site, successfully designated as an Enterprise Zone. This will unlock over £100million to help develop and deliver this key site for employment.

Enterprise Zone status means that 50 per cent of business rates for the York Central site, which would normally go back to Government, will be retained in the area. This will provide the funding to allow us to invest in the infrastructure required to unlock the site and encourage business investment. Estimates in the bid suggest this could help to create up to 6,600 jobs in the city, and over £1.1 billion value for the region's economy. The jobs created would be high-value office based jobs, helping to grow York's economy by an estimated 20 per cent and increase average wages in the City.

In working towards the publication of Local Plan for the city, the Council has completed a draft Employment Land Review which undertakes a comprehensive and strategic analysis of York's employment land requirements, and key sites, for the next 15 years. Once adopted, this will enable clarity for landowners, developers and businesses, to encourage the right sort of development for the city and its economy. The proposed policy and sites allow flexibility for a sectoral shift towards higher value sectors to support initiatives aimed at increasing wages in the city.

The focus for the next 12 months is to:

- Progress towards a published Local Plan which supports making a shift towards a higher value economy.
- Confirm partnership agreements, for York Central, with funding fully in place, including a mechanism for borrowing against future business rates. There should also be agreement on business and housing allocations through the Local Plan, a demand study for the site, and progress towards taking the site to market.
- Progress other employment sites with direct Council involvement, such as enabling York Guildhall complex to be used as a high value serviced office environment.

### **3. Make it York: dedicated support for high value sectors and small local businesses**

In its first year, as well as achieving a small surplus against budget, Make it York has delivered key support for businesses in the city:

- Responding to the Boxing Day flooding, Make It York helped businesses across York and North Yorkshire to access flood recovery funding, facilitating awards worth £487,000 for 162 businesses.
- Helped businesses access over £398,000 of Investment Finance to help them start, grow and deliver skills or training.
- York's inward investment 'story' has been brought up to date, including launching a new web portal and 'soft landing' package, as well as a new brochure
- Working as a partner to Hiscox, the team helped launch the Hiscox Business Club, providing 29 small businesses, employing over 70 people, with the opportunity to work in a dynamic, collaborative environment.
- The property enquiry service was developed, improving access to property information and handling 131 property enquiries, helping businesses find the right location for their needs.
- VisitYork4Meetings generated £500,000 worth of direct conference and events business.
- Make it York has worked with the YNYER Local Enterprise Partnership to create an online platform enabling the Agri-Food Network to share knowledge and ideas. It will also be partnering with FERA to support the agri food sector with a £1.7million European funded business support programme.

This activity to support high value sectors and small local businesses remains key to the Council's economic development activity. The focus of the next 12 months for Make it York, as specified in the draft Services Agreement for 2016/17, includes to:

- Hold key accounts with 100 high value companies to support them to thrive and grow in the city
- Take a proactive and targeted approach to attracting inward investment to York, utilising senior advocates and intermediaries

- Deliver improved web and digital marketing of the city to a business audience
- Line up expanding York businesses to be anchor tenants of key sites
- Continue to make York businesses, start-ups and student entrepreneurs aware of and to broker business support and funding opportunities, with a focus on high value sectors.
- Support businesses within particular high streets, both in the city centre and on the suburbs of York, to take collaborative action in improving and promoting their high street, rolling out Bishopthorpe Road model focussed on private-sector leadership.
- Facilitate regular private sector-led forums to bring together key sectors in York for mutual support, promotion of the sector and to harness the key opportunities which arise from working together; with a focus on sectors where there are not existing networks in the city e.g. rail sector.

#### **4. Business Improvement District**

The Council has supported the development of York Business Improvement District for York, which is an exciting opportunity for local businesses to make their mark on the City Centre by coming together as a partnership to decide on their priorities.

The BID was voted in by a decisive margin in November, meaning £850,000 annually re-invested back into the City, with the potential to generate further financial support through voluntary contributions. An Executive Director for the York BID has now been in post since April, and has been gauging the mood of what local businesses expect from the BID and where the levy money might be best spent.

Key projects for the BID include tackling anti-social behaviour, street cleansing and City Centre cleanliness and looking at providing small grants for local. Over 80% of the levy money has now been collected, which means that projects will begin imminently.

My focus for the next 12 months is to:

- Be a supportive partner to ensure the Business Improvement District is effective and is able to deliver the key projects identified
- To support the roll-out from the BID of an Ambassador scheme to support the city's welcome

## **5. Business Friendly Council**

Our ambition to become a Business Friendly Council, remains a key one, and work has been going to consult upon what “business-friendly” really means.

We have been working closely with a number of partners, to seek opinions, ideas and suggestions from those who deal with business and the local authority on a daily basis. The list includes our staff, as well as business groups in the City:

- Chambers of Commerce,
- Visit York,
- The Federation of Small Businesses and;
- York Professionals
- Our survey went out to over 1,000 local businesses

In April, at my Executive Member Decision Session, I considered a long list of possible options to pursue to develop this concept.

The focus for the next 12 months is to:

- Carry out an audit of what our existing business friendly ‘offer’ looks like, including looking at how we engage with business as an authority and the accessibility and usefulness of our internet presence
- Deliver an expanded programme of networking events and opportunities
- Produce a Procurement Toolkit
- Explore the viability of potential ‘Business Friendly Charter’
- Meet as Executive Member regularly with major businesses, employers and business networks in the city to ensure the Council understand business perspectives and any concerns.

## **6. Supporting local high streets**

Whilst the Business Improvement District remains a significant opportunity for the city centre, I am keen that this administration does not forget our local high streets. The success of Bishopthorpe Road is well known, especially following the area being awarded Great British High Street of the year in December 2015.

We are keen to ensure that we help other high streets in the city thrive. Earlier this year, the administration transferred responsibility of the Acomb Front Street fund to Acomb Alive. Following this, local businesses have been working to enhance the offer on Acomb Front Street. This includes the launch of a monthly market, the first of which will take place on the 24<sup>th</sup> June. This will include a wide range of stalls that will encourage people to visit this part of the city and enhance the existing retail offer of the area.

## **7. Taking practical steps to retain talent in the city**

This was identified as an important priority in both the Economic Strategy and the Council Plan aim to achieve “a prosperous city for all”. Over the next year, we will be working with education and skills providers, businesses and other partners to:

- Continue the apprenticeship brokerage service matching young people to businesses, and adapt to changes in national policy around apprenticeships.
- Make progress towards a York-wide graduate scheme for SMEs
- Ensure York SMEs are better represented and promoted with York’s universities and colleges, including helping them to be represented at University careers fairs through collaborative agreements.

## **8. Ensuring York gets the best deal from all regional partners**

Finally, working with other Executive Members, we are focussed in getting the best deal from our work with regional partners, as highlighted by the Council Plan. As the successful Enterprise Zone designation, the Community Led Local Development preparatory stage bid and in supporting the bidding consortia for £50m new agri-food innovation centres at Sand Hutton have demonstrated, when we are clear about what we want and what it will deliver as a city, we are able to attract significant investment to help us make a difference for businesses and residents.

We will seek to build on this by:

- Putting forward bids and seeking to attract further funding to support the city's economic priorities including York Central and for improvements to the Outer Ring Road
- Undertaking the preparatory work and submitting a full bid for £2.54m Community Led Local Development European funding for 4Community Growth York
- Developing a project pipeline to be ready for future opportunities and rounds of regional, national and European funding
- Playing an active role in devolution discussions with neighbouring authorities and Central Government to ensure York gets the best outcome for its residents

**Economic Development and Transport Policy and Scrutiny  
Committee**

29 June 2016

**Executive Member for Transport and Planning transport briefing note**

**Key Transport Issues (16/17)**

**1. Park & Ride Operator Contract**

The tender for the procurement of the Park& Ride Operator was issued on 15 June. Tenders are due to be returned in August with a report to the Executive to follow in September. Subject to mobilisation of the successful operator the new service will start in February 2017.

**2. West Yorkshire Plus Transport Fund (WYTF)**

A number of major schemes are currently being progressed through the West Yorkshire plus Transport Fund– York schemes within programme:

- Outer Ring Road Roundabout Upgrade: Development of 7 roundabout upgrades developed. Public consultation will commence once a decision on the funding programme has been made by the Council.
- York Central Access inc. Station Frontage Improvements - currently progressing using local funding allocations. Gateway 1 (approval to progress to detailed design) granted by West Yorkshire Combined Authority (WYCA) in March 2016. Additional development work is ongoing to address comments raised during public consultation undertaken in February.
- Clifton Moor Park & Ride not being actively progressed pending confirmation of Local Plan decisions.

The long term funding and governance arrangements for the WYTF schemes need to be confirmed by the Council prior to the commencement of significant expenditure.

**3. Large Local Major Transport Scheme Fund**

£475m has been allocated nationally for the provision of large local major transport schemes. Bids have to be submitted to the

Department of Transport by Local Enterprise Partnerships (LEP) for funding for the development of business cases by 21 July 2016. An outline bid for the business case development for the dualling of the A1237 Outer Ring Road has been submitted to the York, North Yorkshire and East Riding (YNYER) LEP for prioritisation. Further background evidence is being prepared. A final decision on the Bid will be taken by the LEP in July.

4. **Local Growth Fund 3**

A number of bids have been submitted to the YNYER LEP for possible inclusion in a bid to the approx. £2bn available through the third round of Local Growth Fund. Bids need to be submitted to the government by 28 July. Bids for York Central and improvements to the A1079 between Dunnington and York have been shortlisted by the YNYER LEP Investment Board. The list of final bids will be confirmed by the LEP in July.

5. **Transport Systems Maintenance**

Approximately £2m from the Transport Capital Programme has been allocated to renewing traffic signal assets across the city over the next 4 years. Following a survey identifying age and condition of all of the 126 traffic signal sites across the city a programme for renewal of approximately 30 has been developed. These range from single pedestrian crossing sites to major junctions such as Lendal Gyratory. Some of the simpler sites will be upgraded in year 1 with the more complex later in the programme. The opportunity will be taken to confirm whether traffic signals are the right solution at the particular location and whether there are any enhancements which would increase capacity and improve pedestrian/cycling safety. Camera detection at traffic signals will also be installed at all suitable locations to improve reliability. A contractor is due to be confirmed shortly for the delivery of the upgrades.

6. **Sustainable Travel Transition Fund**

Unfortunately the Council was not successful with the bid for additional funding to promote sustainable transport in the city. Staffing levels in the Transport Service have been reduced to reflect this result and the ending of the Local Sustainable Transport Fund (LSTF) in March 2016.

The initiatives previously delivered through the LSTF are being reviewed and options for delivering the most effective elements within existing budgets developed. Officers are exploring opportunities to

meet the funding gap. It is anticipated that there will be an opportunity to bid for funds for 17/18 and 18/19 from the proposed Access Fund in the summer.

**7. Coppergate**

Options for restricting the levels of unauthorised traffic on the Coppergate/Pavement /Stonebow route are being developed. Subject to an Executive decision on 30 June Camera enforcement will be reintroduced in 16/17. Wider options for the area are being developed to tie in with the Southern Gateway development

**8. Parking Strategy**

Following a report to the Executive in February options for longer term management of parking within the city are being developed including a review of the Marygate Pay on Exit Trial. Parking Services has been transferred from Communities and Neighbourhoods to Transport Services within City and Environmental Services. Conflicting demands of Environmental Impact, City Centre Access and Council Income to be addressed. Subject to project management, legal and procurement resources being released from the Stadium scheme it is anticipated that an option report for the progression of a potential partnership arrangement for the management of off-street parking will be delivered by the end of 2016/17.

**9. Subsidised Buses**

A decision on the proposed savings and the impact on routes will be made at the 30 June Executive meeting.

**10. Key Capital Programme Projects to be delivered in 16/17**

Consolidated programme to be presented to the Decision Session in July. Schemes planned to be progressed include: Clarence Street/Lord Mayors Walk (subject to scrutiny review) , Rougier Street bus shelter upgrade, A19 Pinch Point (Outbound schemes), Road Safety schemes, Traffic Signal Asset Renewal.

**11. Scarborough Bridge**

£3m funding from West Yorkshire Cycle Ambition Grant and CYC resources confirmed for upgraded foot/cycle bridge to be delivered by 2017/18. Network Rail is currently undertaking a more detailed feasibility study to confirm costs and deliverability. Subject to an affordable scheme being deliverable public consultation will commence by the end of 2016/17.

**12. Footstreets Operation**

An initial review of the operation of the footstreets area has been undertaken – reported in September 2015. An overall programme for delivery will be established. A number of schemes such as the reduction of traffic in Fossgate which can be undertaken independently of other proposals will be delivered in 16/17. A review of the provision of access into the city centre for disabled visitors and residents will be undertaken.

**13. A Boards**

Consultation on draft guidelines and licensing policy has been undertaken. A report identifying a revised policy is planned to be submitted to the October Executive.

**14. Ultra Low Emission Vehicles (ULEV) Low Emission City Bid**

York was successful in receiving a grant of £816k for the delivery of rapid chargers around the city. Locations are currently being reviewed for delivery in 17/18.

**15. Local Plan**

The transport implications of the revised Local Plan proposals are being modelled. Transport Modelling and Highway development control input into progression of Local Plan.

**16. Key Developments**

Germany Beck - The development in Fulford has now commenced with the Access Junction anticipated to be complete in spring 2017. Constraints have been imposed on the delivery of the scheme to minimise the traffic impact during construction but it is anticipated that there will be disruption during certain activities.

James Street Link Road – The developed delivering the remaining section of the James Street Link Road between Heworth Green and Layerthorpe has completed the site remediation. It is anticipated that the scheme will be completed later in the financial year.

## **Abbreviations**

CYC – City of York Council

LEP- Local Enterprise Partnership

LSTF- Local Sustainable Transport Fund

ULEV – Ultra Low Emission Vehicles

WTCA – West Yorkshire Combined Authority

WYTF – West Yorkshire Transport Fund

YNYER – York, North Yorkshire and East Riding

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## Economic Development & Transport Policy & Scrutiny Committee Work Plan 2016/17

Meeting Date	Work Programme
29 June 2016	<ol style="list-style-type: none"> <li>1. Attendance of Executive Member for Economic Development &amp; Community Engagement to explain his challenges and priorities for the coming year</li> <li>2. Attendance of Executive Member for Transport &amp; Planning</li> <li>3. Draft Work Plan 2016/17 including ideas for potential topics for review in this municipal year</li> </ol>
20 July 2016	<ol style="list-style-type: none"> <li>1. Attendance of Executive Member for Environment</li> <li>2. End of year Finance &amp; Performance Monitoring report</li> <li>3. Update report on Universal Credit</li> <li>4. Interim Report of Grass Verges Scrutiny Review</li> <li>5. Work Plan 2016/17</li> </ol>
7 Sept 2016	<ol style="list-style-type: none"> <li>1. Attendance of Executive Member for Housing &amp; Safer Neighbourhoods</li> <li>2. 1<sup>st</sup> Quarter Finance &amp; Performance Monitoring report.</li> <li>3. Final report of Grass Verges Scrutiny review</li> <li>4. Work Plan 2016/17</li> </ol>
14 Nov 2016	<ol style="list-style-type: none"> <li>1. Make It York half-year update report</li> <li>2. 2<sup>nd</sup> Quarter Finance Performance Monitoring report</li> <li>3. Six-monthly Update Report on Major Transport Initiatives</li> <li>4. Six-monthly Update Report on Major Developments within the city</li> <li>5. Work Plan 2016/17</li> </ol>
18 Jan 2017	<ol style="list-style-type: none"> <li>1. Update report on Wage data</li> <li>2. Work Plan 2016/17</li> </ol>
8 March 2017	<ol style="list-style-type: none"> <li>1. 3<sup>rd</sup> Quarter Finance &amp; Performance Monitoring Report</li> <li>2. Work Plan 2016/17</li> </ol>

10 May 2017	<ol style="list-style-type: none"><li>1. Annual Report from the managing Director of Make it York</li><li>2. Six-monthly Update Report on Major Transport Initiatives</li><li>3. Six-monthly Update Report on Major Developments within the city</li><li>4. Draft Work Plan 2017/18</li></ol>
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